



**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On -line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is **<http://www.gsaadvantage.gov>**

Schedule Title: Multiple Award Schedule

FSC Group: Packaging Materials

Contract Number: GS-02F-018DA

Contract Period: January 27th 2021 to January 26th 2026

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at **www.gsa.gov**

Contractor:
Information Packaging Corporation
1670 N Wayneport Rd
Macedon, NY 14502
Phone number: (800) 776-7633
Fax number: (315) 986-4085
www.infopkg.com

Contractor 's Administration Source:
James R Sellar

POC for Orders:
Barb Marone
barbm@infopkg.com

Business Size:
Small Business

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	DESCRIPTION
3PACK	Bags and sacks

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

<u>SIN</u>	<u>MODEL</u>	<u>PRICE</u>
3PACK	FGCDS60#	\$0.05229

1c. HOURLY RATES: N/A

2. MAXIMUM ORDER*: \$150,000

*Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.

3. MINIMUM ORDER: \$50.00

4. GEOGRAPHIC COVERAGE: 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories, and to a port or consolidation point within the aforementioned locations for orders that are received from overseas activities.

5. POINT(S) OF PRODUCTION: USA

6. DISCOUNT FROM LIST PRICES: Prices shown are GSA Net, discount deducted.

7. QUANTITY DISCOUNT(S): See attached.

8. PROMPT PAYMENT TERMS: Net 30

9a. Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9b. Government Purchase Cards are accepted above the micro-purchase threshold.

10. FOREIGN ITEMS: N/A

11a. TIME OF DELIVERY: 21 Days ARO

11b. EXPEDITED DELIVERY: Contact contractor

11c. OVERNIGHT AND 2-DAY DELIVERY: Contact contractor

11d. URGENT REQUIRMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. FOB POINT: Origin; Freight prepaid and add

13a. ORDERING ADDRESS: 1670 N Wayneport Rd Macedon, NY 14502

- 13b. ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3
 - 14. PAYMENT ADDRESS:** 1670 N Wayneport Rd Macedon, NY 14502
 - 15. WARRANTY PROVISION:** See attached.
 - 16. EXPORT PACKING CHARGES:** N/A
 - 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** N/A
 - 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
 - 19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
 - 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
 - 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
 - 21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
 - 22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
 - 23. PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
 - 24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
 - 24b. Section 508 Compliance for EIT:** N/A
 - 25. DUNS NUMBER:** 130741879
 - 26. Contractor has an active registration in the SAM database.**
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Warranty & Returns

Returns – No item may be returned without a Return Merchandise Authorization (RMA) Number from our Customer Service Department at 800-776-7633 ext. 12. Non-defective items can only be returned if they were purchased directly from Information Packaging Corporation and must be returned in unused condition and in the unopened, original packaging - due to the nature of our products, we cannot authorize the return of a product that has been opened and/or removed from its original packaging. Retail, commercial and government customers must request an RMA within 14 days of receiving order for a full refund of the purchase price.

Warranty – Information Packaging Corporation's products are warranted against defects in packaging, material and workmanship for 30 days from the original purchase. No item may be returned without a Return Merchandise Authorization Number from our customer service department. Defective items will be repaired, replaced or refunded at our discretion. Damage caused by neglect, abuse, misuse, alteration of the product, or improper storage is not covered by this limited warranty.

Restocking Fee – All returns are subject to a 15% restocking fee. (This does not apply for returns due to quality issues.)

All Warranty and Return matters should be sent to:

Information Packaging Corporation
1670 Wayneport Rd
Macedon, NY, 14502

CAPABILITIES STATEMENT



Contacts:

David Young VP of Sales & Marketing 800-776-7633, Ext. 31 davidy@infopkg.com
Michael Hogan President 800-776-7633, Ext. 14 mikeh@infopkg.com
James Sellar Chairman / CEO 800-776-7633, Ext. 50 jims@infopkg.com

Core Competencies

Information Packaging is a specialty envelope manufacturer, including envelope design, high quality lithographic printing and precise envelope gluing and folding. One of our major products is manufacturing sleeves / holders that block RFID signals. ArmorShield® sleeve products are GSA FIPS 201 approved implementing Homeland Security Presidential Directive 12 Product and Service Components or HSPD-12 generally referred to as Electromagnetically Opaque Card Sleeves. ArmorShield® protects various card types and passports from unauthorized scanning providing needed security requirements.

Information Packaging manufactures:

- **Optical disc envelope packaging products** – widest line available for storing data on optical media / DVDs
- **Photo Activity Tested sleeves and envelopes** - used in archiving film, documents and prints
- **Card sleeves** - for credit cards, hotel key cards and gift cards.

Comparable Experience

Information Packaging's manufactured products are being used now in many government applications:

- Library of Congress
- U.S. Passport Cards
- Department of Homeland Security Permanent Resident Cards
- Personnel identification cards used by the Department of Defense
- Enhanced driver's licenses of New York, Washington, Vermont, Quebec, Ontario and British Columbia.

Current Top Customers include:

Technicolor	Maureen Gray	Sourcing Manager	maureen.gray@technicolor.com 805-445-4306
Gaylord Archival	Katie Duchessi	Senior Buyer	Katie.duchessi@gaylord.com 315-634-8329
Staples	Melissa Yahm	NSP Senior Buyer	Melissa.yahm@staples.com 508-253-6672
Bed, Bath & Beyond	Joseph Rice	Manager Gift Card & Credit Card	Joseph.rice@bedbath.com 908-855-4892
Quality Park / Cenveo	Fawn Ganong	Supply Chain Analyst	Fawn.Ganong@qualitypark.com 612-277-1612

Competitive Differentiators

Information Packaging is a 30-year-old U.S. manufacturer located in a modern 42,000 square foot plant outside of Rochester, NY. Information Packaging is a small, flexible, 34 employee company with \$5 million in sales. All products are made in the USA with 100% US content. The company is one of only three authorized to buy Tyvek® for envelope products directly from DuPont. Information Packaging is a highly focused manufacturer of packaging envelopes with significant surge capacity to support the government's requirements. **Dealing directly with the manufacturer can save your agency dollars.** More about the Company can be learned at www.infopkg.com.

Certifications

- DUNS # 130741879
- NAIC Code 326199 – All Other Plastic Product Manufacturing and NAIC Code 322232 – Envelope Manufacturing
- On January 27, 2016 Information Packaging received its **GSA Contract #GS-02F-018DA** under GSA Schedule 81 1B.
- Information Packaging is located in a NYS Empire Zone.

SIN	Manufacturer Part number	Product Name	5,000	10,000	25,000	50,000	100,000	200,000	500,000	1 Million +	Unit of Issue
3PACK	FG1WAYPLAIN	Paper MailSaver CD Mailer	18%	23%	26%	27%	27%	27%	27%	27%	Each
3PACK	FG2POCCDWIN	Two Pocket Tyvek CD Window Envelope	10%	12%	17%	22%	28%	29%	31%	32%	Each
3PACK	FG2POCCDWINP	Two Pocket Paper CD Window Envelope	11%	13%	19%	25%	30%	31%	33%	36%	Each
3PACK	FGCCLS59	Tyvek Card Sleeve	33%	36%	42%	48%	50%	52%	55%	56%	Each
3PACK	FGCCLSP	Paper Card Sleeve	39%	42%	51%	65%	70%	72%	73%	75%	Each
3PACK	FGCDE	Tyvek CD Envelope	10%	16%	21%	25%	32%	34%	37%	40%	Each
3PACK	FGCDEP	Paper CD Envelope	17%	26%	43%	52%	58%	65%	67%	68%	Each
3PACK	FGCDMAILER	Board CD Mailer	27%	32%	41%	45%	45%	45%	45%	45%	Each
3PACK	FGCDS	Tyvek CD Sleeve	9%	18%	24%	31%	40%	42%	43%	44%	Each
3PACK	FGCDS60#	Paper CD Sleeve	11%	17%	41%	53%	58%	64%	65%	66%	Each
3PACK	FGCDSWIN8PT	8 Pt. CD Window Sleeve	8%	27%	30%	34%	36%	38%	39%	39%	Each
3PACK	FGCDSWINP	Paper CD Window Sleeve	16%	23%	40%	49%	52%	55%	59%	64%	Each
3PACK	FGCDVTU	Vinyl Tamper Evident CD Sleeve	16%	23%	28%	33%	35%	35%	35%	35%	Each

SIN	Manufacturer Part number	Product Name	5,000	10,000	25,000	50,000	100,000	200,000	500,000	1 Million +	Unit of Issue
3PACK	FGCDWIN8PT	8 Pt. CD Window Envelope	8%	27%	30%	34%	36%	38%	39%	39%	Each
3PACK	FGCDWINNS	Tyvek CD Window Envelope	9%	15%	20%	25%	30%	32%	35%	38%	Each
3PACK	FGCDWINNSLTX	Tyvek CD Window Envelope with Latex Seal	16%	25%	30%	36%	41%	43%	48%	52%	Each
3PACK	FGCDWINNSP&S	Tyvek CD Window Envelope with Peel & Seal	15%	25%	35%	38%	42%	43%	49%	52%	Each
3PACK	FGCDWINP	Paper CD Window Envelope	16%	24%	41%	55%	69%	71%	72%	74%	Each
3PACK	FGCDWINPG	Recycled Paper CD Window Envelope	16%	23%	42%	49%	52%	53%	53%	53%	Each
3PACK	FGCDWINPLTX	Paper CD Window Envelope with Latex Seal	12%	24%	33%	41%	58%	68%	72%	75%	Each
3PACK	FGCDWINPP&S	Paper CD Window Envelope with Peel & Seal	12%	25%	33%	41%	56%	68%	71%	74%	Each
3PACK	FGHOTWBK	Black Hot Pocket CD Window Envelope	8%	14%	22%	31%	35%	40%	43%	45%	Each
3PACK	FGHOTWBL	Blue Hot Pocket CD Window Envelope	8%	14%	22%	31%	35%	40%	43%	45%	Each
3PACK	FGHOTWGR	Green Hot Pocket CD Window Envelope	8%	14%	22%	31%	35%	40%	43%	45%	Each
3PACK	FGHOTWRE	Red Hot Pocket CD Window Envelope	8%	14%	22%	31%	35%	40%	43%	45%	Each
3PACK	FGHOTWYE	Yellow Hot Pocket CD Window Envelope	6%	10%	15%	20%	24%	27%	30%	32%	Each

SIN	Manufacturer Part number	Product Name	5,000	10,000	25,000	50,000	100,000	200,000	500,000	1 Million +	Unit of Issue
3PACK	FGMSPLAIN	Board MailSaver CD Mailer	23%	28%	38%	42%	42%	42%	42%	42%	Each
3PACK	FGPPF59	Polypropylene CD Envelope	11%	22%	26%	38%	45%	48%	50%	52%	Each
3PACK	FGRDMAILER	Board RD Mailer	29%	33%	37%	42%	42%	42%	42%	42%	Each
3PACK	FGRFIDBCS	RFID Blocking Sleeve	24%	31%	45%	48%	50%	55%	60%	65%	Each
3PACK	FGRFIDBPS	Passport RFID Blocking Sleeve	20%	22%	26%	39%	44%	50%	55%	59%	Each